## INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

**DECEMBER 31, 2016 and 2015** 

## **December 31, 2016 and 2015**

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Community Services League Independence, Missouri

We have audited the accompanying financial statements of Community Services League, (a nonprofit organization), which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Services League as of December 31, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emerich + Company, P.C.

Kansas City, Missouri August 22, 2017

# COMMUNITY SERVICES LEAGUE STATEMENTS OF FINANCIAL POSITION

|  |    | Decem     | ber 3 | 1,        |
|--|----|-----------|-------|-----------|
|  |    | 2016      |       | 2015      |
| Assets:  |    |           | •     |           |
| Cash and cash equivalents  | \$ | 524,063   | \$    | 384,264   |
| Cash and cash equivalents, restricted for Capital Campaign               |    | 62,365    |       | 107,744   |
| Cash and cash equivalents, restricted for Centennial and Hwy 24 Campaign |    | 465,098   |       | 24,400    |
| Total Cash   |    | 1,051,526 |       | 516,408   |
| Investments, unrestricted  |    | 11,776    |       | 10,856    |
| Investments, restricted  |    | 14,274    |       | 13,421    |
| Inventory  |    | 37,004    |       | 40,584    |
| Pledges receivable, unconditional, Capital Campaign                      |    | -         |       | 25,705    |
| Contracts and accounts receivable  |    | 212,339   |       | 195,357   |
| Prepaid expenses   |    | 34,218    |       | 36,545    |
| Total Current Assets   |    | 1,361,137 |       | 838,877   |
| Land   |    | 475,177   |       | 475,177   |
| Buildings and improvements   |    | 2,827,655 |       | 2,774,773 |
| Computers and software   |    | 105,008   |       | 87,889    |
| Vehicles   |    | 50,002    |       | 50,002    |
| Office furniture and equipment   |    | 133,646   |       | 133,646   |
| Total Fixed Assets   |    | 3,591,488 |       | 3,521,487 |
| Less accumulated depreciation  |    | (695,474) |       | (581,325) |
| Net Fixed Assets   |    | 2,896,014 |       | 2,940,163 |
| Total Noncurrent Assets  |    | 2,896,014 |       | 2,940,163 |
| Total Assets   | \$ | 4,257,151 | \$    | 3,779,040 |
| Liabilities:   |    |           |       |           |
| Accounts payable   | \$ | 88,281    | \$    | 64,678    |
| Accrued expenses   | Ψ  | 34,288    | Ψ     | 27,286    |
| Unearned income  |    | 17,472    |       | 43,794    |
| Mortgage loan payable - current maturities                               |    | 152,849   |       | 53,820    |
| Total Current Liabilities  |    | 292,890   |       | 189,578   |
| Mortgage loan payable  |    | 1,375,434 |       | 1,530,216 |
| Total Long-Term Liabilities  |    | 1,375,434 |       | 1,530,216 |
| Total Long-Term Liabilities  |    | 1,010,404 |       | 1,550,210 |
| Total Liabilities  |    | 1,668,324 |       | 1,719,794 |
| Net Assets:  |    |           |       |           |
| Unrestricted   |    | 1,832,915 |       | 1,725,558 |
| Temporarily restricted   |    | 755,912   |       | 333,688   |
| Total Net Assets   |    | 2,588,827 |       | 2,059,246 |
| Total Liabilities and Net Assets   | \$ | 4,257,151 | \$    | 3,779,040 |

## COMMUNITY SERVICES LEAGUE STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2016

|   | Unrestricted | Temporarily<br>Restricted | Total        |
|---|--------------|---------------------------|--------------|
| Support:  |              |                           |              |
| Contributions:                                  | •            | •                         |              |
| Direct assistance programs                      | \$ 790,423   | \$ -                      | \$ 790,423   |
| Other contributions                             | 343,973      | -                         | 343,973      |
| In-kind, including donated space of \$12,600    | 1,460,307    | -                         | 1,460,307    |
| Grants  | 332,561      | 74,016                    | 406,577      |
| United way                                      | 84,628       | 108,000                   | 192,628      |
| Government contracts                            | 417,711      | 14,238                    | 431,949      |
| Total Support                                   | 3,429,603    | 196,254                   | 3,625,857    |
| Revenue:  |              |                           |              |
| Special events                                  | 394,982      | _                         | 394,982      |
| Recycling                                       | 57,176       | _                         | 57,176       |
| Other income                                    | 18,536       | _                         | 18,536       |
| Interest and dividend income                    | 1,605        | _                         | 1,605        |
| Total Revenue                                   | 472,299      |                           | 472,299      |
| Total Nevertue                                  | 472,200      |                           | 472,200      |
| Total Support and Revenue                       | 3,901,902    | 196,254                   | 4,098,156    |
| Net Assets Released From Restrictions           |              |                           |              |
| Program expenditures                            | 180,291      | (180,291)                 | _            |
| Trogram experiences                             | 180,291      | (180,291)                 |              |
|   | 100,201      | (100,201)                 |              |
| Total Support, Revenue, and Net Assets Released |              |                           |              |
| From Restrictions                               | 4,082,193    | 15,963                    | 4,098,156    |
| Operating Expenses:                             |              |                           |              |
| Program services:                               |              |                           |              |
| Income support                                  | 1,950,488    | -                         | 1,950,488    |
| Housing counseling                              | 931,378      | -                         | 931,378      |
| Employment services                             | 316,243      | -                         | 316,243      |
| Financial coaching                              | 160,119      | -                         | 160,119      |
| Total Program Services                          | 3,358,228    |                           | 3,358,228    |
| Supporting services:                            |              |                           |              |
| Management and general                          | 153,766      | _                         | 153,766      |
| Fundraising                                     | 623,522      | _                         | 623,522      |
| Total Supporting Services                       | 777,288      |                           | 777,288      |
| Total Supporting Services                       | 111,200      |                           | 111,200      |
| Total Operating Expenses                        | 4,135,516    |                           | 4,135,516    |
| Change in Net Assets from Operations            | (53,323)     | 15,963                    | (37,360)     |
| Other Changes in Net Assets:                    |              |                           |              |
| Investment gain                                 | 2,328        | _                         | 2,328        |
| Net Assets Released From Restrictions           | 2,020        |                           | 2,020        |
| Capital campaign - Noland Road building         | 58,805       | (58,805)                  | _            |
| Capital campaign - 24 Highway building          | 99,547       | 465,066                   | 564,613      |
| Sapital campaign 27 mgmway ballaling            |              |                           |              |
| Change in Net Assets for Year                   | 107,357      | 422,224                   | 529,581      |
| Net Assets, Beginning of Year                   | 1,725,558    | 333,688                   | 2,059,246    |
| Net Assets, End of Year                         | \$ 1,832,915 | \$ 755,912                | \$ 2,588,827 |

## COMMUNITY SERVICES LEAGUE STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2015

|   | Unrestricted | Temporarily<br>Restricted | Total        |  |
|---|--------------|---------------------------|--------------|--|
| Support:  | <u> </u>     | <u> </u>                  | - I Otal     |  |
| Contributions:  |              |                           |              |  |
| Direct assistance programs  | \$ 768,442   | \$ -                      | \$ 768,442   |  |
| Centennial Campaign contributions                                 | 65,000       | -                         | 65,000       |  |
| Other contributions   | 327,634      | -                         | 327,634      |  |
| In-kind, including donated space of \$12,600                      | 890,781      | -                         | 890,781      |  |
| Grants  | 201,804      | 85,994                    | 287,798      |  |
| United way  | 68,060       | 108,000                   | 176,060      |  |
| Government contracts  | 85,608       | 24,517                    | 110,125      |  |
| Total Support   | 2,407,329    | 218,511                   | 2,625,840    |  |
| Revenue:  |              |                           |              |  |
| Special events  | 245,703      | -                         | 245,703      |  |
| Rental income   | 4,760        | _                         | 4,760        |  |
| Recycling   | 33,685       | _                         | 33,685       |  |
| Other income  | 2,603        | _                         | 2,603        |  |
| Interest and dividend income                                      | 1,603        | _                         | 1,603        |  |
| Total Revenue   | 288,354      |                           | 288,354      |  |
| Total Support and Revenue   | 2,695,683    | 218,511                   | 2,914,194    |  |
| Net Assets Released From Restrictions                             |              |                           |              |  |
| Program expenditures  | 368,355      | (368,355)                 | _            |  |
| 1 Togram experiances  | 368,355      | (368,355)                 |              |  |
| T. (10  |              |                           |              |  |
| Total Support, Revenue, and Net Assets Released From Restrictions | 3,064,038    | (149,844)                 | 2,914,194    |  |
| 1 TOTAL NESCRICTIONS  | 3,004,030    | (143,044)                 | 2,314,134    |  |
| Operating Expenses:   |              |                           |              |  |
| Program services:   |              |                           |              |  |
| Income support  | 1,328,983    | -                         | 1,328,983    |  |
| Housing counseling  | 691,399      | -                         | 691,399      |  |
| Employment services   | 407,690      | -                         | 407,690      |  |
| Financial coaching  | 21,697       | <u>-</u>                  | 21,697       |  |
| Total Program Services  | 2,449,769    |                           | 2,449,769    |  |
| Supporting services:  |              |                           |              |  |
| Management and general  | 162,552      | _                         | 162,552      |  |
| Fundraising   | 348,741      | _                         | 348,741      |  |
| Total Supporting Services   | 511,293      |                           | 511,293      |  |
| Total Operating Expenses  | 2,961,061    |                           | 2,961,061    |  |
| Change in Net Assets from Operations                              | 102,977      | (149,844)                 | (46,868)     |  |
| Other Changes in Net Assets:                                      |              |                           |              |  |
| Investment loss, net  | (2,735)      | _                         | (2,735)      |  |
| Net Assets Released From Restrictions                             | (2,733)      |                           | (2,733)      |  |
| Capital campaign - Noland Road building                           | 74,507       | (74,507)                  | _            |  |
|   |              |                           |              |  |
| Change in Net Assets for Year                                     | 174,748      | (224,351)                 | (49,603)     |  |
| Net Assets, Beginning of Year                                     | 1,550,810    | 558,039                   | 2,108,849    |  |
| Net Assets, End of Year   | \$ 1,725,558 | \$ 333,688                | \$ 2,059,246 |  |

## COMMUNITY SERVICES LEAGUE STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2016

|                               |             | F          | Progra | am Services |            |              |     | Su        | pporting Servic | es         |    |           |
|-------------------------------|-------------|------------|--------|-------------|------------|--------------|-----|-----------|-----------------|------------|----|-----------|
|                               | Income      | Housing    | En     | nployment   | Financial  |              | Mar | nagement  |                 |            |    | Total     |
|                               | Support     | Counseling | 5      | Services    | Coaching   | Total        | and | d General | Fundraising     | Total      | E  | xpenses   |
| Salaries and wages            | \$ 89,386   | \$ 182,467 | \$     | 177,942     | \$ 91,327  | \$ 541,122   | \$  | 72,935    | \$ 171,464      | \$ 244,399 | \$ | 785,521   |
| Payroll taxes                 | 7,481       | 15,270     |        | 14,891      | 7,643      | 45,285       |     | 6,104     | 14,347          | 20,451     |    | 65,736    |
| Employee benefits and expense | 9,276       | 22,707     |        | 22,586      | 12,149     | 66,718       |     | 8,311     | 22,168          | 30,479     |    | 97,197    |
| Total Personnel Costs         | 106,143     | 220,444    |        | 215,419     | 111,119    | 542,006      |     | 87,350    | 207,979         | 295,329    |    | 948,454   |
| Direct assistance             | 348,679     | 612,883    |        | 5,350       | -          | 966,912      |     | -         | -               | -          |    | 966,912   |
| In-kind assistance            | 1,447,707   | -          |        | -           | -          | 1,447,707    |     | -         | -               | -          |    | 1,447,707 |
| Special events expense        | -           | -          |        | -           | -          | -            |     | -         | 161,546         | 161,546    |    | 161,546   |
| Development expense           | -           | -          |        | -           | -          | -            |     | -         | 43,820          | 43,820     |    | 43,820    |
| Occupancy                     | 12,253      | 25,013     |        | 24,393      | 12,519     | 74,178       |     | 9,998     | 23,506          | 33,504     |    | 107,682   |
| Technology support            | 10,926      | 22,304     |        | 21,751      | 11,164     | 66,145       |     | 8,915     | 20,959          | 29,874     |    | 96,019    |
| Mortgage interest             | 7,120       | 14,534     |        | 14,174      | 7,274      | 43,102       |     | 5,810     | 13,658          | 19,468     |    | 62,570    |
| Office expense                | 4,688       | 9,569      |        | 9,332       | 4,789      | 28,378       |     | 3,838     | 8,992           | 12,830     |    | 41,208    |
| Bad debt expense              | -           | -          |        | -           | -          | -            |     | 16,240    | -               | 16,240     |    | 16,240    |
| Professional fees             |             |            |        |             |            |              |     | 11,030    | 118,178         | 129,208    |    | 129,208   |
| Total before depreciation     | 1,937,516   | 904,747    |        | 290,419     | 146,865    | 3,279,547    |     | 143,181   | 598,638         | 741,819    | ,  | 4,021,366 |
| Depreciation                  | 12,972      | 26,631     |        | 25,824      | 13,254     | 78,681       |     | 10,585    | 24,884          | 35,469     |    | 114,150   |
| Total Expenses                | \$1,950,488 | \$ 931,378 | \$     | 316,243     | \$ 160,119 | \$ 3,358,228 | \$  | 153,766   | \$ 623,522      | \$ 777,288 | \$ | 4,135,516 |

## COMMUNITY SERVICES LEAGUE STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2015

|                               |             | Р          | rogram Services | 3         |              | Su          | pporting Servic | es         |              |
|-------------------------------|-------------|------------|-----------------|-----------|--------------|-------------|-----------------|------------|--------------|
|                               | Income      | Housing    | Employment      | Financial |              | Management  |                 |            | Total        |
|                               | Support     | Counseling | Services        | Coaching  | Total        | and General | Fundraising     | Total      | Expenses     |
| Salaries and wages            | \$ 89,938   | \$ 119,917 | \$ 221,845      | \$ 11,992 | \$ 443,692   | \$ 71,950   | \$ 83,942       | \$ 155,892 | \$ 599,584   |
| Payroll taxes                 | 8,023       | \$ 10,698  | 19,791          | 1,070     | 39,582       | 6,419       | 7,488           | 13,907     | 53,489       |
| Employee benefits and expense | 7,553       | 10,070     | 18,630          | 1,007     | 37,260       | 6,042       | 7,049           | 13,091     | 50,351       |
| Total Personnel Costs         | 105,514     | 140,685    | 260,266         | 14,069    | 520,534      | 84,411      | 98,479          | 182,890    | 703,424      |
| Direct assistance             | 287,707     | 474,432    | 6,302           | -         | 768,441      | -           | -               | -          | 768,441      |
| In-kind assistance            | 878,181     | -          | -               | -         | 878,181      | -           | -               | -          | 878,181      |
| Special events expense        | -           | -          | -               | -         | -            | -           | 60,693          | 60,693     | 60,693       |
| Development expense           | -           | -          | -               | -         | -            | -           | 29,673          | 29,673     | 29,673       |
| Occupancy                     | 14,365      | 19,154     | 35,435          | 1,915     | 70,869       | 11,492      | 13,408          | 24,900     | 95,769       |
| Technology support            | 10,148      | 13,531     | 25,033          | 1,353     | 50,064       | 8,119       | 9,472           | 17,591     | 67,655       |
| Mortgage interest             | 9,455       | 12,606     | 23,322          | 1,261     | 46,644       | 7,564       | 8,825           | 16,389     | 63,033       |
| Office expense                | 6,495       | 8,660      | 16,020          | 866       | 32,041       | 5,196       | 6,062           | 11,258     | 43,299       |
| Bad debt expense              | -           | -          | -               | -         | -            | 21,820      | -               | 21,820     | 21,820       |
| Professional fees             | 370         |            |                 |           | 370          | 10,551      | 106,497         | 117,048    | 117,418      |
| Total before depreciation     | 1,312,235   | 669,068    | 366,378         | 19,464    | 2,367,145    | 149,153     | 333,109         | 482,262    | 2,849,407    |
| Depreciation                  | 16,748      | 22,331     | 41,312          | 2,233     | 82,624       | 13,399      | 15,632          | 29,031     | 111,654      |
| Total Expenses                | \$1,328,983 | \$ 691,399 | \$ 407,690      | \$ 21,697 | \$ 2,449,769 | \$ 162,552  | \$ 348,741      | \$ 511,293 | \$ 2,961,061 |

### COMMUNITY SERVICES LEAGUE STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31,

|   | 2016         | 2015        |
|---|--------------|-------------|
| Cash flows from operating activities:                         |              |             |
| Change in net assets  | \$ 529,581   | \$ (49,603) |
| Adjustments to reconcile change in net assets to              |              |             |
| net cash from operating activities:                           |              |             |
| Depreciation expense  | 114,150      | 111,654     |
| Write off of uncollectible pledges                            | 16,240       | 21,820      |
| Collections on Capital Campaign -24 Highway building          | (564,691)    | -           |
| Changes in unearned income                                    | (51,121)     | 34,310      |
| (Increase) decrease in contracts and accounts receivable      | 8,723        | (49,603)    |
| Increase (decrease) in accounts payables                      | 30,390       | 30,094      |
| (Increase) decrease inventory and prepaid expense             | 5,907        | (19,252)    |
| Increase (decrease) in accrued expenses                       | 7,002        | 5,925       |
| Net cash provided by operating activities                     | 96,181       | 85,345      |
| Cash flows from investing activities:                         |              |             |
| Net (purchases) dispositions of land, property, and equipment | (70,001)     | (332,905)   |
| Net cash used by investing activities                         | (70,001)     | (332,905)   |
| Cash flows from financing activities:                         |              |             |
| Collections on Capital Campaign - Noland Road building        | -            | 33,232      |
| Collections on Capital Campaign -24 Highway building          | 564,691      | -           |
| Net (payments) borrowings on mortgage payable                 | (55,753)     | 219,613     |
| Net cash provided (used) by financing activities              | 508,938      | 252,845     |
| Increase in Cash  | 535,118      | 5,285       |
| Cash and Cash Equivalents, Beginning of Year                  | 516,408      | 511,123     |
| Cash and Cash Equivalents, End of Year                        | \$ 1,051,526 | \$ 516,408  |
| Supplemental disclosure:                                      |              |             |
| Supplemental disclosure:                                      | ¢ 62.570     | ¢ 62.022    |
| Interest paid during the year                                 | \$ 62,570    | \$ 63,033   |

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2016 and 2015**

## NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Operations

Community Services League is a non-profit organization established in 1916 by former First Lady Bess Wallace Truman and other women, and provides basic human needs (food, clothing, and shelter), comprehensive employment counseling and training, housing services, and financial coaching to clients in Eastern Jackson County. Community Services League's mission is to assist communities in reaching their potential by providing immediate relief to people in need, assessing their situations, and providing solutions that lead to economic stability.

#### **Basis of Accounting**

The Organization maintains an accrual basis accounting system in which revenues are recognized when earned and expenses are recognized when incurred.

#### Basis of Presentation

The Organization, under generally accepted accounting principles, is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Unrestricted net assets are those that are not subject to any donor-imposed stipulations. Temporarily restricted net assets are those subject to donor-imposed restrictions as to their use or to future periods. Temporarily restricted contributions that are received and expended in the same period are classified as unrestricted. Permanently restricted net assets are subject to donor-imposed or other legal restrictions requiring that the principal be maintained permanently by the organization. Generally, the donors permit the organization to use all or part of the income earned for either general or donor-specified purposes.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities in the financial statements. Estimates and assumptions may also affect the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses. Actual results could differ.

#### Fixed Assets

Equipment and furniture are recorded at cost and depreciated over the estimated useful life of the assets. The Organization has a \$500 capitalization policy. Depreciation is computed using straight-line method over the estimated useful life ranging from 5 to 40 years. Donations of property and equipment are recorded as contributions at their estimated fair value.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2016 and 2015**

## NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Income Tax Status and Positions

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization has qualified for the charitable contribution deduction under Section 170 (b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). Management has reviewed all sources of revenue and believes that none of the Organization's activities is subject to tax on unrelated income.

As a tax-exempt organization the Organization is required to file a Form 990, *Return for Organization Exempt from Income Tax*, each year with the Internal Revenue Service which assesses its continuing status as a tax-exempt organization. Management believes the Organization's operations have been conducted in accordance with its tax-exempt status, that the Organization has adequately addressed all tax positions and that there are no unrecorded tax liabilities. Three years are open to audit by the IRS. No interest or penalties for tax are recorded in the financial statements.

#### Contracts and Accounts Receivable

Receivables are carried at their estimated collectible amounts. These amounts are all considered collectible since the majority of the balance is from governmental contracts and are contractually due within one year. Accordingly, no allowance for doubtful accounts has been recorded in the statements.

The Organization is the recipient of a multiyear grant from United Way. The amount of the grant for the succeeding year is recorded as a receivable and shown as temporarily restricted income.

#### Pledges Receivable

Unconditional promises to give, if any, that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated cash flows.

At December 31, 2016, the Organization did not have any pledges receivable. In prior years, the pledges related to the Capital Campaign for the 404 Noland Road building. Any remaining balances were written off in 2016.

#### Functional Allocation of Expenses

The costs of providing the various services and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the services benefited.

In 2016, the names of the programs were changed to reflect their expanded services. The 2015 statement of activities and functional expenses were revised to be consistent with 2016.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2016 and 2015**

## NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Inventory

Inventories are valued at estimated average cost, not in excess of market, and consist of food items for distribution.

#### Subsequent Events

Subsequent events have been evaluated through August 22, 2017, which is the date the financial statements were available to be issued.

#### **Fundraising**

In 2016 and 2015, Community Services League spent \$623,522 and \$348,741 on fundraising related expenses, respectively. With these amounts the Organization was able to raise \$4,662,769 in 2016 and \$2,914,194 in 2015. A total of 13% and 12% of revenues were spent on fundraising activities in 2016 and 2015, respectively.

#### NOTE 2: DONATED SPACE

The Organization operates in seven locations donated by outside organizations. In-kind donated rent is included as in-kind contributions and direct assistance expenses each year. The leases are on a month to month basis.

#### NOTE 3: CAPITAL CAMPAIGNS

In 2014, Community Services League had a pre-campaign assessment conducted by a third party to determine its capacity to raise significant funds as part of the Organization's 100<sup>th</sup> anniversary in 2016. This assessment stated that the Organization could likely raise \$10,000,000 over a multi-year campaign for programmatic support, capital and equipment needs, debt retirement and endowment. In 2015, Community Services League launched a five year Centennial Campaign to raise these funds. A small amount of money was raised in 2015, with the bulk of the donations expected in 2016 to 2020. In 2015, the Organization acquired a new building located on 24 Highway. In 2016, \$564,613 was raised and designated for this new location as part of this ongoing campaign.

#### NOTE 4: CASH AND CASH EQUIVALENTS

Cash and cash equivalents include all checking and savings accounts, including those for the Capital Campaign, at area commercial banks. The balances, on occasion, exceed the FDIC insurance limits. Management's estimate is the possibility of loss is remote.

#### **NOTES TO FINANCIAL STATEMENTS**

#### **DECEMBER 31, 2016 and 2015**

#### NOTE 5: CONTRIBUTED SERVICES

The Organization receives a substantial amount of services donated by individual volunteers performing a variety of tasks that assist the Organization with specific assistance programs, campaign solicitations, and various committee assignments. During the years ended December 31, 2016 and 2015, approximately 27,100 hours were contributed by volunteers each year and are valued at the rate established by the Independent Sector of \$20.25 per hour for a value of \$549,180 for each of the years. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under generally accepted accounting principles.

#### NOTE 6: IN-KIND CONTRIBUTIONS

In-kind contributions are recorded as revenues at the time of distribution to the clients of the Organization. The items distributed consist principally of food, clothing and household items. An equal amount is recorded as expense at the time revenue is recorded so there is no effect on net assets. For the years ended 2016 and 2015, in-kind revenue and expense as shown in the Statement of Activities was \$1,460,307 and \$890,781, respectively, which includes donated space. The increase is due to a change in the costing of food items from \$1 to \$2 to accurately reflect industry standards.

#### NOTE 7: MORTGAGE LOAN PAYABLE

On January 27, 2017, the Organization received a modification of its original loan for \$1,624,550 obtained on June 15, 2015 to finance the renovation of the central office and to purchase another building in 2015. Interest is 3.95% until July 2018 when it is increased to 4.25%. Monthly payments of principal and interest are \$9,050 with \$1,220,297 due December 2020. Future maturities, including a \$100,000 payment on principal in 2017, are as follows:

| 2017  | \$ 152,849       |
|-------|------------------|
| 2018  | 52,454           |
| 2019  | 52,626           |
| 2020  | <u>1,270,354</u> |
| Total | \$1.528.283      |

#### NOTE 8: TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes or periods:

|                       | <u>2016</u>       | <u>2015</u> |
|-----------------------|-------------------|-------------|
| Building Improvements | \$ 527,432        | \$ 121,172  |
| Specific Programs     | _228,480          | 212,516     |
| ·                     | <u>\$ 755,912</u> | \$ 333,688  |

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2016 and 2015**

#### NOTE 9: INVESTMENTS

The Organization has transferred assets to the Truman Heartland Community Foundation and Eastland Community Foundation which, in turn, maintains various funds on behalf of the Organization and has agreed to make future distributions to the Organization consistent with its mission. These funds are shown at fair value and are considered available-for-sale.

|  | <u>2016</u>                              | 2015              |
|--|--|-------------------|
| Unrestricted: Emergency Assistance Funds Non-Endowment Funds | \$ 2,984<br>2,995                        | \$ 2,400<br>2,816 |
| Eastland Community Foundation                                | 2,993<br><u>5,797</u><br><u>\$11,776</u> | 5,640<br>\$10,856 |
| Board Restricted:<br>Endowment Fund                          | <u>\$14,274</u>                          | <u>\$13,421</u>   |

#### NOTE 10: FAIR VALUE MEASUREMENTS

The Organization has adopted the provisions of FASB ASC 820, Fair Value Measurements and Disclosures, pertaining to the valuation of certain assets and liabilities for the years ended December 31, 2016 and 2015. These provisions define fair value, establish a consistent framework for measuring fair value and expand the related disclosure requirements. They establish a fair value hierarchy that prioritizes the inputs used to measure fair value. An asset or liability's classification within the hierarchy is determined based on the lowest level input that is significant to fair value measurement. The hierarchy prioritizes the inputs into three broad levels as follows:

| Level 1 | Quoted prices (unadjusted) in active markets for identical assets or liabilities   |
|---------|--|
| Level 2 | Inputs other than Level 1 that are observable, either directly or indirectly, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities |
| Level 3 | Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.  |

The values shown in Note 9 are those reported by the Foundations. These are considered Level 2, based on the criteria above, since the values reported are determined by the underlying investments of the funds which are publicly traded securities or short-term interest bearing cash accounts.